



Cleveland College Preparatory School

4906 Fleet Avenue, Cleveland OH 44105 | 216.341.1347

Good Afternoon,

I hope this email finds you well. In such uncertain times, Cleveland College Prep truly hopes that you have remained safe and healthy. We would like to provide updates and reminders to our current Distance Learning format.

In accordance with Gov. DeWine's school building closure, Cleveland College Prep is currently offering *two formats* of instruction that students can complete.

HAVE WORKING TECHNOLOGY? If you do not READ HERE!

The first format is to be utilized if you DO NOT have consistent technology within the home that permits navigating online. If you do NOT have this, families should report to Cleveland College Prep on Mondays OR Fridays to obtain work from outside of the school. On this Friday, the newest material will be available for pick-up outside the Cleveland College Prep doors. There will be bins to TURN-IN work as well as pick-up the next packet for your corresponding grades. Staff **are not** present for this process; it is a simple pick-up and drop-off format. In the event that you need to speak with your child's teacher, email is the preferred format. If you do not currently have your teacher's email address, please visit clevelandcollegeprep.org for the Staff Directory. (Remind, Dojo Apps are still in effect). Again, do not be concerned if you do not have technology, the work provided will align with the work that is offered in our second format.

DO HAVE WORKING TECHNOLOGY? READ HERE

The second format of Distance Learning is our virtual offerings using the Google Classroom interface. If you DO have consistent technology (lap-top, tablet, etc), your scholar should use their SCHOOL PROVIDED Google Email Address and Password to access work. In the event that you need to speak with your child's teacher, email is the preferred format. If you do not currently have your teacher's email address, please visit clevelandcollegeprep.org for the Staff Directory. (Remind, Dojo Apps are still in effect). *In order to obtain your child's Google Account, please email Mr. Penn, Ms. Jennings, OR reach out to your child's instructor. Below you will find the link of a "How-To" in order to access Google Classroom.* Please review.

[Cleveland College Preparatory Google Classroom Access Code Links.docx](#)

Using both formats, updates are made WEEKLY. You can expect to see those updates each Monday. If using the first format of packet learning, Pick-Ups should be made only on Mondays and Fridays to reduce traffic. Additionally, when dropping off materials, please place into a plastic zip-loc bag to help ensure health and safety standards. Work will be emptied from bins but only after effective quarantine periods have been met. Additionally, it is important that you only **take one** copy to ensure that all families who need materials can obtain them.

Please be on the look-out for updates THIS WEEK on our Cleveland College Prep web page and our Facebook.

Yours in Education,

Phillip Penn
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